



## Types of Appointments

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You may notice that when you schedule an appointment you are asked what you would like to meet about. Below describes what you are required to schedule appointments for and what you can just stop by for.

### Scheduled Appointments

Exploration!  
Degree Planning  
Professional School Admission  
Pre-Medical, Pre-Law, Pre-Nursing, and Pre-Health Professions  
Transferring and/or transfer credits  
Academic Probation  
Satisfactory Academic Progress (SAP) Appeals  
4 Year Degree Plans  
Studying Abroad  
ROTC 104-R forms  
GPA Calculations and check-ins  
Certificate programs  
Veteran Affairs Forms

We always encourage you to schedule an appointment with your advisor at any time to let them know how your semester is going! We can help connect you with any resource that you may need. We are here to help you navigate your college career.

### Drop-In Advising

Our office always has a full-time advisor on call for drop-in advising as well as one of our wonderful Peer Advisors! Here are some things that don't require a scheduled appointment!  
*We take drop-ins M-F 8 am – 4:30 pm.* Check-in at the front desk!

Schedule Changes – Add/Drop/Swap  
Schedule Change Forms  
Transferring and/or transfer credits  
KU Core questions  
Enroll & Pay help  
GPA questions

Really, we try to accommodate you with any current semester issues you might be having. So stop by for anything! If we think it requires a more in-depth conversation we will help you set up an appointment with an advisor.

**For most appointments, you must be assigned to an advisor in our office.**