

Waitlisted Classes

Students can enroll in a waitlisted class in two different ways – through the Class Search and Enroll process or through the Shopping Cart.

Class Search and Enroll

Begin by going to the Manage Classes tile and clicking on the Class Search and Enroll page. Search for a class to pull up the Class Selection page. Classes that have the option to be waitlisted are noted in the Status column.

2019 Fall

- Class Search and Enroll
- Browse Course Catalog
- Schedule Builder (Link)
- Course History
- Enrollment Dates
- View My Classes
- Drop Classes
- Drop/Withdraw All Classes
- Swap Classes
- Update Classes
- Shopping Cart
- Select Optional Campus Fees

BIOL 241
Human Anatomy Observation Laboratory

★ [Add to favorite courses](#)

▶ **Course Information**

▼ **Class Selection**

Select a class option Selected Filters 9 options

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Wait List	Regular Academic Session	Lab Main-Class # 18406	08/26/2019 - 12/20/2019	Tuesday Thursday 8:30AM to 10:20AM	Haworth 1031	Victor Gonzalez Betancourt	Waitlist Available Places 3 of 5 >
2	Wait List	Regular Academic Session	Lab Main-Class # 13990	08/26/2019 - 12/20/2019	Tuesday Thursday 10:30AM to 12:20PM	Haworth 1031	Victor Gonzalez Betancourt	Waitlist Available Places 1 of 5 >
3	Wait List	Regular Academic Session	Lab Main-Class # 13991	08/26/2019 - 12/20/2019	Tuesday Thursday 12:30PM to 2:20PM	Haworth 1031	Victor Gonzalez Betancourt	Waitlist Available Places 1 of 5 >
4	Wait List	Regular Academic Session	Lab Main-Class # 13993	08/26/2019 - 12/20/2019	Monday Wednesday 2:30PM to 4:20PM	Haworth 1031	Victor Gonzalez Betancourt	Waitlist Available Places 1 of 5 >
5	Wait List	Regular Academic Session	Lab Main-Class # 13992	08/26/2019 - 12/20/2019	Tuesday Thursday 2:30PM to 4:20PM	Haworth 1031	Victor Gonzalez Betancourt	Waitlist Available Places 2 of 5 >

Continue through the Class Search and Enroll process.

✕ Exit
Class Search and Enroll
Next >

2019 Fall
Undergraduate
University of Kansas

- 1** Review Class Selection
Visited
- 2** Review Class Preferences
Not Started
- 3** Enroll or Add to Cart
Not Started
- 4** Review and Submit
Not Started

Step 1 of 4: Review Class Selection

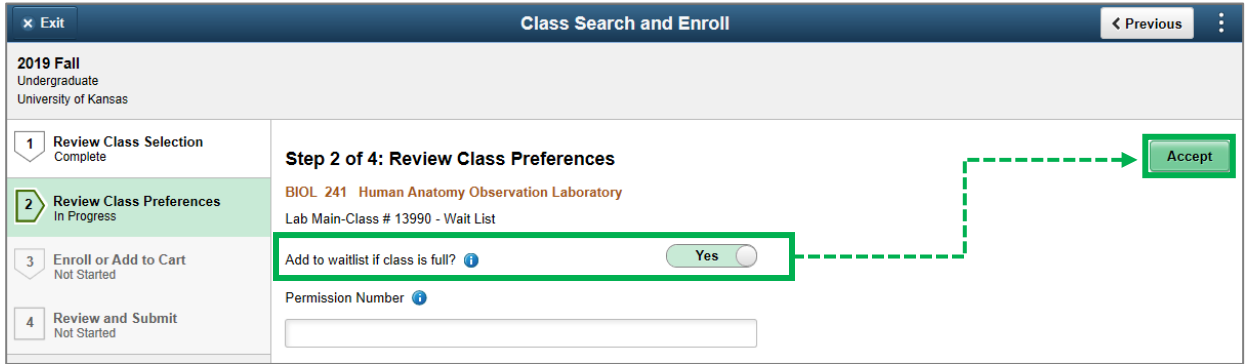
You have selected

BIOL 241 Human Anatomy Observation Laboratory

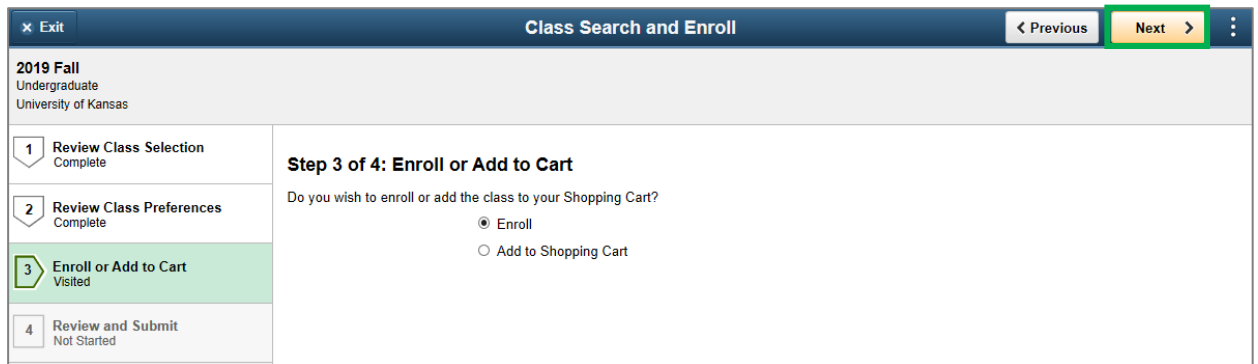
Option Status Wait List

Class	Session	Meeting Dates	Days and Times	Seats
Lab Main-Class # 13990	Regular Academic Session	08/26/2019 - 12/20/2019	Tuesday Thursday 10:30AM to 12:20PM	Waitlist Available Places 1 of 5

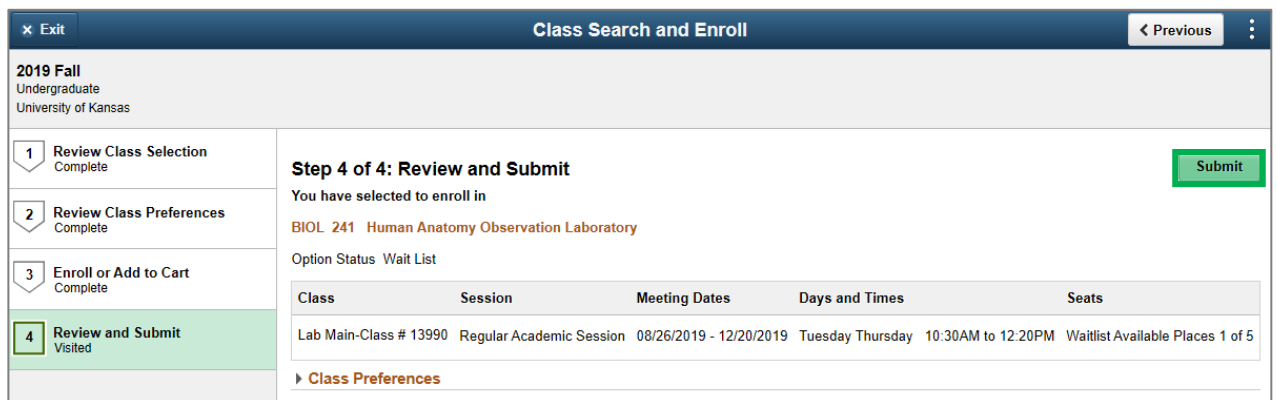
On the Review Class Preferences step, you can add a waitlist if the class is full by making sure that the button says yes. Click on the Accept button to proceed.



Students have the option to add a waitlist to their Shopping Cart or Enroll.



If you elect to Enroll from the Class Search and Enroll process, review your request and click on the Submit button.



You will receive a confirmation if your waitlisted class was added successfully. If the submission was unsuccessful, the message will give you further information as to why.

The screenshot shows a confirmation message in a dark blue header with the text "Confirmation". Below the header is a green bar with the text "This class has been added to your schedule." and a close button (X). On the left is a sidebar with "Class Search and Enroll" and "Browse Course Catalog". The main content area shows a green checkmark icon followed by the text: "BIOL 241 - Human Anatomy Observation Laboratory" and "Class 13990 is full. You have been placed on the wait list in position number 2".

Shopping Cart

To enroll in a waitlisted class in your shopping cart, begin by clicking on the Manage Classes tile on the Student Homepage and click on the Shopping Cart page. Select the box next to the class(es) that you want to be waitlisted for and click on **Enroll**.

The screenshot shows the "Shopping Cart" page. The header includes "Student Homepage" and "Shopping Cart". Below the header, there are navigation links on the left: "Class Search and Enroll", "Browse Course Catalog", "Schedule Builder (Link)", "Course History", "Enrollment Dates", "View My Classes", "Drop Classes", "Drop/Withdraw All Classes", "Swap Classes", "Update Classes", and "Shopping Cart". The main content area is titled "Your Shopping Cart" and contains a table with columns: "Select", "Availability", "Class", "Description", "Session", "Days and Times", "Room", "Instructor", "Units", "Seats", and "Preferences". There are three rows in the table. The third row is highlighted with a green border and has a checked checkbox in the "Select" column. To the right of the table are "Enroll" and "Delete" buttons.

Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences
<input type="checkbox"/>	Closed	Lecture-Class # 21515	AMS 100 Introductn to American Studies	Regular Academic Session	Tuesday Thursday 8:00AM to 9:15AM	Smith 208	B. Schmack	3.00	Closed	Change Preferences
<input type="checkbox"/>	Closed	Lecture-Class # 28220	BIOL 100 Principles of Biology	NonStandard Session	To be Announced	On-line Lawrence	T. Marriage	3.00	Closed	Change Preferences
<input checked="" type="checkbox"/>	Wait List	Lab Main-Class # 18406	BIOL 241 Human Anatomy Observation Lab	Regular Academic Session	Tuesday Thursday 8:30AM to 10:20AM	Haworth 1031	V. Gonzalez Betancourt	2.00	Waitlist Available Places 3 of 5	Change Preferences

You will receive a confirmation if your waitlisted class was added successfully. If the submission was unsuccessful, the message will give you further information as to why.

The screenshot shows a confirmation message in a dark blue header with the text "Confirmation". Below the header is a green bar with the text "This class has been added to your schedule." and a close button (X). On the left is a sidebar with "Class Search and Enroll" and "Browse Course Catalog". The main content area shows a green checkmark icon followed by the text: "BIOL 241 - Human Anatomy Observation Laboratory" and "Class 18406 is full. You have been placed on the wait list in position number 3".